



255 NE 6<sup>th</sup> St., Estacada, OR 97023  
(503) 630-6871

**BOARD OF DIRECTORS' MEETING**  
**September 14, 2016**  
Clackamas River Elementary Library

**AGENDA**

- 6:00 p.m. **A. General Session - Call to Order/Roll Call/Pledge of Allegiance**
- 6:05 p.m. **B. Executive Session, pursuant to ORS 192.660(2)(d), (b)**
- (d) ... to conduct deliberations with persons designated by the governing body to carry on labor negotiations. ORS 192.660(2)(d)
  - (b) ... to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless, unless he or she requests an open meeting. ORS 192.660(2)(b)
- 7:00 p.m. **C. General Session Call to Order/Roll Call/Pledge of Allegiance**
- D. Reports/Presentations**
- a. Attendance Initiative - Director of Student Services Tina Rhue
  - b. Transportation Update - Transportation Director Marcia Hahn
  - c. Enrollment Update - Superintendent Marla Stephenson
  - d. PTA/Boosters
- E. Hearing of Citizens (Action Items Only)**
- F. ACTION ITEMS**
1. **Consent Agenda**
    - a. Approval of August 10, 2016 School Board Meeting Minutes
    - b. Approval of Personnel Actions as presented in "Staff Reports"
    - c. Approval of Resolutions to Hire Licensed Personnel
    - d. 2016-17 Budget Committee Calendar
    - e. Revised Substitute Pay Rates 2016-17
  - f. First Reading of Policies Sections K & L and policy updates missed during the policy rewrite
    - Section K
    - KAB - Parental Rights
    - KAB-AR - Parental Rights
    - KBA - Public Records\*\*
    - KBA-AR - Public Records

KBA-AR(2) - Responding to Public Records Requests - Delete  
KBA-AR(3) - Public Records - Delete  
KBA-AR(4) - Model Notification of Rights under FERPA for Elementary and  
Secondary Schools - Delete  
KBCA - News Releases - Delete  
KBCAA/GBEBE/JHCCE - News/Media - HIV, AIDS or HBV\*\* - Delete  
KBCB - Press Conferences and Interviews - Delete  
KBE - Political Campaigns  
KC - Community Involvement in Decision Making - Delete  
KG - Community Use of District Facilities  
KG-AR(1) - District Facilities Use Application - Delete  
KG-AR(2) - Classroom and Other District Facilities, Personal Property and  
Equipment Lease Agreement - Delete  
KG-AR(3) - Major Project Proposal - Delete  
KG-AR(4) - Facilities Rental/Use Application  
KG-AR(5) - Community Uses of District Facilities - Delete  
KG-AR - Community Use of District Facilities - Delete  
KGB - Public Conduct on District Property  
KGC/GBK/JFCG - Prohibited Use, Possession, Distribution or Sale of Tobacco  
Products and Inhalant Delivery Systems  
KGF/EDC - Authorized Use of District Equipment and Materials  
KH - Public Gifts to the District  
KI - Public Solicitation in District Facilities - Delete  
KI/KJ - Commercial Advertising/Merchandise Sales (Version 2) - Proposed  
KI/KJ-AR - Commercial Advertising/Merchandise Sales - Proposed  
KJ - Advertising in District Facilities (Version 1) - Delete  
KJA - Materials Distribution\*\*  
KK - Visitors to District Facilities \*\* (Version 1) - Delete  
KK - Visitors to District Facilities \*\* (Version 2) - Proposed  
KK-AR - Visitors to District Facilities - Delete  
KL - Public Complaints\*  
KL-AR(1) - Public Complaint Procedure  
KL-AR(2) - Public Complaint Procedure - Delete  
KL - AR(3) - Public, Students and Employee EEO and/or Title IX Issues - Delete  
KL-AR(4) - Public complaints - Athletic Complaint Procedure - Delete  
KN - Relations with Law Enforcement Agencies  
KN-AR(1) - relations with Law Enforcement Agencies  
JHFE/KN-AR(2b) - Abuse of a Child or Other Investigations Conducted on  
District Premises

#### Section L

LBE - Public Charter Schools\*\*  
LBE-AR(4) - Public Charter Schools  
LGA - Compliance with Standards  
LGA-AR(1) - Public Appeals and Complaints about Alleged Violations of  
Standards

LGA-AR)2) - Appeal to the State Superintendent for Alleged Standards Violation

Policy updates missed during policy re-write

BBAA - Individual Board Member's Authority and Responsibilities  
BBC - Board Member Resignation  
BBFA - Board Member Ethics and Conflicts of Interest  
BBFB - Board Member Ethics and Nepotism  
BD/BDA - Board Meetings/~~Regular Board Meetings~~  
BDC - Executive Sessions  
BF/BFC/BFD - Policy Development, Adoption, Revision and Implementation  
ECACA - Radio Frequency Identification Devices\*\* - Proposed  
ECACB - Unmanned Aircraft System (UAS) a.k.a. Drone - Proposed  
EFAA-AR - Reimbursable School Meals and Milk Programs (National School Lunch Program, School Breakfast Program, Special Milk Program)  
GBM - Staff Complaints  
GBMA - Whistleblower - Proposed  
GCBDC/GDBDC - AR - Eligible Employee Request for Domestic Violence, Harassment, Sexual Assault or Stalking Leave  
GCBDD/GDBDD - Oregon Sick Time\* - Proposed  
GCDAGDDA - Criminal Records Checks/Fingerprinting  
GCDA/GDDA-AR - Criminal Records Checks/Fingerprinting  
IGAI - Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education  
IGBBA - Identification - Talented and Gifted Students\*\*  
IGBBA-AR - Appeals Procedure for Talented and Gifted Identification and Placement\*\* - Delete  
IGBBB - Identification - Talented and Gifted Students among Nontypical Populations\*\* - Delete  
IGDF - Student Fund-Raising Activities  
IGDF-AR - Student Fund-Raising Activity Request and Verification - Proposed  
IKF - Graduation Requirements  
JFC - Student Conduct and Discipline\*\*  
JG - Student Discipline  
JHCA/JHCB - Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening\*\*  
JHCD/JHCDA-AR - Prescription/Nonprescription Medication\*\*/\*  
JHCDA - Prescription Medication\*\*/\*

**2. Approval of Superintendent Evaluation Calendar 2016-2017.**

**3. Oregon School Education Association Contract, July 2016 - 2020, Ratification Approval.**

**4. Approve Resolution #16---6 to convene an Oversight Committee with no more than 5 members.**

**G. Superintendent's Report**

**H. Executive Director, Administrative Services**

**I. Board of Directors' Reports**

**J. Hearing of Citizens (Non-Action Items)**

**K. Adjournment**

**SPECIAL NEEDS CONTACT STATEMENT**

**Notice to persons having questions about, or requests for special needs and accommodations in order to attend an Estacada School District of School sponsored event:** Please contact the Special Services Department, Administrative Assistant, at 255 NE 6<sup>th</sup> Avenue, Estacada, OR 97023 or call (503) 630-6871, ext. 2904. Requests can also be made at the Central Office, located at 255 NE 6<sup>th</sup> Avenue, Estacada, OR 97023 or (503) 630-6871, ext. 2912. Contact should be made two full business days in advance of the event.

**EEO STATEMENT** Estacada School District does not discriminate against an individual's race, color, religion, gender, sexual orientation, national origin, marital status, age or disability.

# Estacada School District 108

Code: BDDH

Adopted: 12/09/15

## **Public Comment in Board Meetings**

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites district citizens to attend Board meetings to become acquainted with the program and operation of the district.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternative, equally effective means of communication will be used.

### Audience

During an open session of a Board meeting, members of the public are specifically invited to present concerns during the designated portion of the agenda. At the discretion of the chair, further public participation may be allowed.

### Request for an Item on the Agenda

A member of the public may request the superintendent to consider the placement of an item of concern on the agenda of a regular Board meeting. This request should be made in writing and presented to the superintendent for consideration at least seven working days prior to the scheduled meeting.

### Procedures for Public Comment in Meetings

The Board will establish procedures for public comment in open meetings. The purpose of these procedures will be to inform the public how to effectively participate in Board meetings for the best interests of the individual, the district and the patrons. The information will be easily accessible and available to all patrons attending a public Board meeting.

Discussion or presentation concerning a published agenda item is limited to its designated place on the agenda, unless otherwise authorized by the chair.

A visitor speaking during the meeting may introduce a topic not on the published agenda. The Board, at its discretion, may require that a proposal, inquiry or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study.

Any person who is invited by the chair to speak to the Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization. A spokesperson should be designated to represent a group with a common purpose.

Statements by members of the public should be brief and concise. The chair may use discretion to establish a time limit on discussion or oral presentation by visitors.

Questions asked by the public will be referred to staff members for reply at a later time. Questions requiring investigation will be referred to the superintendent for response at a later time.

At the discretion of the Board chair, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item, may do so by providing the Board secretary with a completed registration card prior to the Board meeting in order to allow the chair to provide adequate time for each agenda item.

#### Petitions

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

#### Criticisms of Staff Members

Speakers may offer objective criticism of district operations and programs, but the Board will not hear complaints concerning individual district personnel. The chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

#### END OF POLICY

#### Legal Reference(s):

[ORS 165.535](#)  
[ORS 165.540](#)  
[ORS 192.610 - 192.690](#)  
[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).  
Americans with Disabilities Act Amendments Act of 2008.

#### Cross Reference(s):

BDDC - Board Meeting Agenda