



255 NE 6<sup>th</sup> St., Estacada, OR 97023  
(503) 630-6871

**BOARD OF DIRECTORS' MEETING**  
May 11, 2016 – Clackamas River Elementary Library

**Revised Board Agenda**

**6:00 p.m. Budget Committee Meeting** (Public Comment Welcome) (ORS 294.426 (1))

**7:15 p.m. A. General Session** Call to Order/Roll Call/Pledge of Allegiance

**B. Reports/Presentations**

- Estacada High School – Art Showcase
- Volunteer Recognition – Clackamas River and River Mill Elementary Schools, Estacada Middle School, and Estacada High School
- Recognition of the June 2016 Staff Retirements
- Capital Projects Update - Donna Cancio
- ELL Curriculum Report – Scott Sullivan
- PTA/Boosters

**C. Hearing of Citizens (Action Items Only)**

**D. ACTION ITEMS**

**1. Consent Agenda**

- a. Approval of April 13, 2016 School Board Meeting Minutes
- b. Approval of Personnel Actions as presented in “Staff Reports”
- c. Approval of Resolutions to Hire Licensed Personnel
  
- d. First Reading of Policies Section I (Instruction)
  - IA - Instructional Goals - Delete
  - IB - Freedom of Expression
  - IBB - Freedom of Expression - Delete
  - IBDJA - Relations with Home-Schooled Students
  - IC/ICA - School Year/School Calendar
  - ID - School Day - Delete
  - IE - Organization of Instruction - Delete
  - IF - Curriculum Development -- Delete
  - IFCA – 21<sup>st</sup> Century Schools Councils
  - IFCA-AR – 21<sup>st</sup> Century Schools Councils
  - IFCA-AR – Guidelines for Site Council Members - Delete
  - IFD – Curriculum Adoption - Delete
  - IFE – Curriculum Guides and Course Outlines
  - IG – Instructional Design - Delete

IGAB – Multiculturalism - Delete  
IGAC – Teaching about Religion  
IGACA –Recognition of Religious Beliefs and Customs  
IGACA-AR –Recognition of Religious Beliefs and Customs  
IGAEA – HIV, AIDS, HBV, and HCV Health Education - Delete  
IGAEB – Drug, Alcohol and Tobacco Prevention, Health Education  
IGAEC – Anabolic Steroids and Performance-Enhancing Substances - Delete  
IGAI – Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education  
IGAJ – Traffic Safety Education - Delete  
IGAJ-AR – Traffic Safety Education - Delete  
IGAM – Distance Learning - Delete  
IGB – Special Instructional Programs - Delete  
IGBA – Students with Disabilities – Child Identification Procedures  
IGBA-AR – Students with Disabilities – Child Identification Procedures  
IGBAB/JO – Education Records/Records of Students with Disabilities  
IGBAB/JO-AR – Education Records/Records of Students with Disabilities Management  
IGBAC – Special Education – Personnel  
IGBAE – Special Education – Participation in Regular Education Programs  
IGBAE-AR - Special Education – Participation in Regular Education Programs  
IGBAF – Special Education – Individualized Education Program (IEP)  
IGBAF-AR – Special Education – Individualized Education Program (IEP)  
IGBAG - Special Education – Procedural Safeguards  
IGBAG-AR – Special Education – Procedural Safeguards  
IGBAH – Special Education – Evaluation Procedures  
IGBAH-AR – Special Education – Evaluation and Eligibility Procedures  
IGBAI – Special Education – Private Schools  
IGBAI-AR – Special Education – Private Schools  
IGBAJ – Special Education – Free Appropriate Public Education (FAPE)  
IGBAJ –AR – Special Education – Free Appropriate Public Education (FAPE)  
IGBAK – Special Education – Public Availability of State Application  
IGBAL – Special Education – Services for Home-Schooled Students with Disabilities  
IGBAL-AR - Special Education – Services for Home-Schooled Students with Disabilities  
IGBB – Talented and Gifted Program  
IGBBA – Identification – Talented and Gifted  
IGBBA-AR – Appeals Procedure for Talented and Gifted identification And Placement - Delete  
IGBBA-AR(2) – Identification – Talented and Gifted  
IGBBB – Identification – Talented and Gifted Students among Nontypical

## Populations

IGBBC – Programs and Services – Talented and Gifted  
IGBBC-AR – Complaints Regarding Talented and Gifted Program  
IGBBD – Parent Notification and Participation - Delete  
IGBC – Title I/Parental Involvement  
IGBC-AR – Title I/Parental Involvement  
IGBCA – Parental Involvement - Delete  
IGBCA-AR(1) – Plan for School and District-Wide Parental Involvement - Delete  
IGBCA-AR(2) – Title I School –Parent-Student Compact - Delete  
IGBCA-AR(3) – Oregon department of Education Guidelines for Tracking  
Federal Title Programs’ Fixed Assets (Inventory) Acquired with Federal  
Funds - Delete  
IGBD – Programs for Pregnant Students - Delete  
IGBGA – Home Tutoring Services  
IGBHA – Alternative Education Programs  
IGBHA –AR(1) – Evaluation of Alternative Education Programs  
IGBHA-AR(2) - Evaluation of Alternative Education Programs - District  
Summary  
IGBHB – Establishment of Alternative Education Programs  
IGBHB-AR – Establishment of Alternative Education Programs  
IGBHC – Alternative Education Notification  
IGBHC – Alternative Education Notification  
IGBHC-AR(1) – Alternative Education Notification  
IGBHC-AR(2) – Parent for Alternative Education - Delete  
IGBHC-AR(3) – Alternative Education Programs - Delete  
IGBHD – Program Exemptions  
IGBHE – Expanded Options Program  
IGBHE- AR(1) – Expanded Options Program Notification - Delete  
IGBHE – AR(2) Expanded Options Program Summary (District) - Delete  
IGBHE – AR(3) Expanded Options Program Checklist - Delete  
IGBHE – AR(4) Duplicate Courses Process - Delete  
IGCD – Advanced College Placement - Delete  
IGCE – Nonclassroom Programs - Delete  
IGCG – Service Learning - Delete  
IGDA – Student Organizations  
IGDA-AR – Student Organizations  
IGDB - Student Publications - Delete  
IGDB-AR – Student Publications - Delete  
IGDE – Student Fees/Deposits - Delete  
IGDF – Student Fund-Raising Activities  
IGDG – Student Activity Funds  
IGDJ – Interscholarship Athletics (Version 1) - Delete  
IGDJ – Interscholarship Athletics (Version 2)  
IGDJA – District Athletic Eligibility - Delete

IGDJA – AR(1) – District Athletic/Activities Eligibility - Delete  
IGDJA – AR(2) – Extra-Curricular Participation GPA Requirements -- Delete  
IGDK – Nonschool-Sponsored Study and Athletic Tours/Trips/Competitions -  
On Hold  
IH/IHA – Instructional Arrangements/Grouping for Instructions - Delete  
IHGA – Alternative Instructional Programs  
IIA – Instructional Resources/Instructional Materials  
IIA – AR – Instructional Materials Selection  
IIA – AR(2) – Textbook Adoption Process - Delete  
IIAB – Supplementary Materials Selection - Delete  
IIABB - Use of Feature Films/Videos  
IIABB-(AR) Use of Feature Films/Videos in the School  
IIAD – Special Interest Materials  
IIBD – District Library/Media Centers - Delete  
IIBG – Instructional Technology - Delete  
IIBGA – Electronic Communications System  
IIBGA-AR – Electronic Communications System  
IICA – Field Trips and Special Events  
IICA-AR – Field Trips and Special Events - Delete  
IJ – Guidance Programs/Child Development Specialist Program  
IJ-AR(1) – Guidance Program - Delete  
IJ-AR(2) – Guidance Program-Child Development Program - Delete  
IJA – Confidentiality in Counseling - Delete  
IK – Academic Achievement  
IKA – Grading and Reporting Systems  
IKA-AR(1) – Learning, Assessment and Grading Guidelines-High School -  
Delete  
IKA-AR(2)- Learning, Assessment and Grading-Junior High School - Delete  
IKA-AR(3)- EJHS Incomplete Agreement - Delete  
IKA-AR(4) – Grading at EJHS -- Delete  
IKAB – Student Progress Reports to Parents  
IKAD – Grade Reduction/Credit Denial  
IKB – Homework - Delete  
IKB-AR – Homework - Delete  
IKC – Class Rankings  
IKE – Promotion and Retention of Students  
IKE-AR(1) – Retention for Grades 1K-8  
IKE-AR(2) – Request for Advancing a Grade  
IKF – Graduation Requirements  
IKF-AR – Estacada High School Promotions Requirements  
IKFA – Early or Delayed Graduation - Delete  
IKFAA – Junior High School Promotion Requirements - Delete  
IKFAA – AR(1) – Junior High School Promotion Requirements - Delete  
IKFAA – AR(2) – Junior High School Requirements for Modified Certificate of

Promotion/Attainment - Delete  
IKFAA – AR(3) – Junior High School Promotion Requirements - Delete  
IKFB – Graduation Exercises  
IKFBB- Sixth and Eighth Grade Completion Activities - Delete  
IKGA – Certificate of Initial Mastery (CIM) Proficiency Standards - Delete  
IKGA–AR – District Standards - Delete  
IKH – Credit for Proficiency  
IKH-AR – Credit for Proficiency - Delete  
IKH-AR(2) – Credit for Proficiency Addendum - Delete  
IKI – Academic Integrity  
IL – Assessment Program  
IL-AR(1) – Philosophy of Student Assessment - Delete  
IL-AR(2) – Comprehensive Student Assessment Practices - Delete  
ILBB – Juried Assessments - Delete  
ILB-AR – Juried Assessments - Delete  
IM – Instructional Program Renewal - Delete  
IMB – Student Achievement Program - Delete  
IMB-AR – Student Achievement Program - Delete  
IMB-AR(2) – Effective Communication About Student Achievement - Delete  
INB – Studying Controversial Issues  
INDB – Flag Displays and Salutes  
ING – Animals in District Facilities  
ING-AR – Animals in District Facilities  
INI – Animal Dissection

e. Second Reading of Policies E and F

EA - Support Services Goals - Delete  
EB - Safety Program  
EBA - Buildings and Grounds Inspection - EBA  
EBAB - Warning Systems - EBAB  
EBAC - Safety Committee  
EBAC-AR - Safety Committee  
EBAD - Asbestos Management - Delete  
EBB - Integrated Pest Management  
EBB-AR(1) - Accident Prevention and Safety Procedures/Asbestos - Delete  
EBB-AR(2) - Integrated Pest Management - Delete  
EBB-AR(3) - Pesticide Application Plan - Delete  
EBBA - First Aid  
EBB-AR - First Aid - Infection Control  
EBBAA/GBEBC/JHCCC - Infection Control - HIV, AIDS, HBV - Delete  
EBBAB/GBEBA/JHCCBA - HBV/Bloodborne Pathogens  
EBBB - Injury/Illness Reports  
EBBCC - Use of Automated External Defibrillator (AED) - Delete  
EBBCC-AR - Automated External Defibrillators - Delete

EBC/EBCA - Emergency Procedures and Disaster Plans  
 EBCB - Emergency Drills and Instruction  
 EBCD - Emergency Closures\*\*  
 EC - Management of Buildings and Grounds - Delete  
 ECA - Buildings and Grounds Security - Delete  
 ECAA-AR - Access to Buildings: - Key/Access Card Procedures - Delete  
 ECAB - Vandalism/Malicious Mischief/Theft\*\*  
 ECAC - Video Surveillance - Delete  
 ECB - Buildings and Grounds Maintenance - Delete  
 EDBA - Maintenance and Control of Athletic Equipment - Delete  
 EDC/KGF - Authorized Use of District Equipment and Materials \*  
 EDDA - Sustainability - Delete  
 EDDA-AR - Sustainability Management System - Delete  
 EEA - Student Transportation Services \*  
 EEAB - School Bus Scheduling and Routing \*  
 EEAC - School Bus Safety Program  
 EEACA - School Bus Driver Examination and Training  
 EEACC - Student Conduct on School Buses  
 EEACC-AR - Discipline Procedures for District-Approved Student  
 Transportation  
 EEACCA - Video Cameras on Transportation Vehicles  
 EEACCA-AR - Video Cameras on Transportation Vehicles  
 EEACD - Use of District Activity Vehicles for Student Transportation  
 EEACE - Loading and Unloading  
 EEAD - Special Use of School Buses - Delete  
 EEAE - Student Transportation in Private Vehicle  
 EEAE-AR - Proof of Vehicle Liability Insurance  
 EEBA - District Vehicles/Seat Belts/Child Safety System - Delete  
 EEBA-AR - District Vehicles/Seat Belts/Child Safety System - Delete  
 EEBA - Use of Private Vehicles for District Business  
 EF - Management of Food Services - Delete  
 EFA - Local Wellness Program  
 EFA-AR - Local Wellness Program - Delete  
 EFAA - District Nutrition and Food Services  
 EFAA-AR - Reimbursable School Meals and Milk Programs  
 EGAAA - Reproduction of All Copyrighted Materials  
 EGAAA-AR - Guidelines for the Use of Copyrighted Materials - Delete  
 EGACA - Cell Phones  
 EGACA-AR - Cell Phones  
 EGB - Code of Conduct for Interscholastic Activities - Delete  
 EGB-AR(1) - Code of Conduct for Interscholastic Activities Agreement  
 (Students) - Delete  
 EGB-AR(2) - Code of Conduct for Interscholastic Activities (Coaches) - Delete  
 EGB-AR(3) - Evaluation Criteria For Coaches - Delete

EGB-AR(3) - Payroll Deduction Form (Coaches) - Delete  
EGB-AR(4) - Appeal Procedure for Code of Conduct for Interscholastic Activities - Delete  
EH - Electronic Data Management - Delete  
EH-AR - Electronic Data Management - Delete  
EIA - Insurance Programs - Delete  
FA - Facilities Development Goal - Delete  
FB - Facilities Planning  
FC - Capital Construction Program  
FEA - Capital Improvement - Educational Program.- Delete  
FEB - Selection of Architect - Delete  
FEB - AR - Selection of Architect - Delete  
FEF/FEFB - Construction Contracts - Bidding and Awards  
FF - Naming New Facilities  
FJ - Temporary District Facilities

~~2. Resolution 15-16--#13 to approve the ELL Curriculum materials adoption.~~

**3. Resolution 15-16--#14 to adopt the PACE Declaration of Trust and Form of Joinder to Trust Agreement.**

- E. Superintendent's Report
- F. Board of Directors' Reports
- G. Hearing of Citizens (Non-Action Items)
- H. Adjournment

**SPECIAL NEEDS CONTACT STATEMENT**

**Notice to persons having questions about, or requests for special needs and accommodations in order to attend an Estacada School District of School sponsored event:** Please contact the Special Services Department, Administrative Assistant, at 255 NE 6<sup>th</sup> Avenue, Estacada, OR 97023 or call (503) 630-6871, ext. 2904. Requests can also be made at the Central Office, located at 255 NE 6<sup>th</sup> Avenue, Estacada, OR 97023 or (503) 630-6871, ext. 2912. Contact should be made two full business days in advance of the event.

**EEO STATEMENT** Estacada School District does not discriminate against an individual's race, color, religion, gender, sexual orientation, national origin, marital status, age or disability.

## Public Participation in Board Meetings

Board meetings are not public meetings; they are meetings held in the public.

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites district citizens to attend Board meetings to become acquainted with the program and operation of the district. Members of the public also are encouraged to share their ideas and opinions with the Board when appropriate, as described below.

It is the intent of the Board to ensure communications with individuals with disabilities are as effective as communications with others. Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings. Primary consideration will be given to requests of qualified individuals with disabilities in selecting appropriate auxiliary aids<sup>1</sup> and services.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

All auxiliary aids and/or service requests must be made with appropriate advance notice. Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternative, equally effective means of communication will be used.

### **Audience**

During an open session of a Board meeting, members of the public are specifically invited to make professional comments during the designated portion of the agenda. At the discretion of the chairman, further public participation may be allowed. If members of the public fail to follow the guidelines below, the Board Chair will stop the speaker and either redirect the speaker or terminate the speaker's opportunity to be heard. If the speaker fails to comply, he/she will be asked to leave the meeting or become subject to a 911 call and/or a future "no trespass" order.

### **Request for an Item on the Agenda**

A member of the public may request the superintendent place an item of concern on the agenda of a regular Board meeting. This request should be made in writing and presented to the superintendent for consideration at least 10 business days prior to the scheduled meeting.

### **Procedures for Public Participation in Meetings**

Those wishing to speak before the School Board must sign the citizen comment sheet prior to the start of the regular meeting. No additional speakers will be accepted after the "Speaker Sign-in Sheet" is removed, but citizens are welcome to sign up for the next meeting at the next Board Meeting. While the School Board wants to hear from the public, comments must be limited to three minutes. All citizens must abide by the "Public Participation in Board Meeting" policy. Citizen comments related to an action item on the agenda will be heard during "Citizen Comment Action" section of the agenda only. Citizen comments on all other matters will be heard during the "Citizen Comment Non-Action Item" section of the agenda. Speakers are limited, within their three-minute access, to the topic(s) they have listed on the "Speaker Sign-in Sheet." The Board, at its discretion, may require that a proposal, inquiry, or request be submitted in writing, and reserves the right to refer the matter to the administration for action or study.

Neither the Board nor District personnel are expected or required to respond to comments and/or questions during Board Meetings.

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<sup>1</sup> Auxiliary aids include, but are not limited to, such services and devices as qualified interpreters, assistive listening systems, note takers, readers, taped texts, Brailled materials and large print.



Any person who is invited by the chairman to speak to the Board during a meeting should state his/her name and address and, if speaking for an organization, the name and identity of the organization and state their purpose for appearing. A spokesman should be designated to represent a group with a common purpose.

Statements by members of the public should be brief and concise. The chairman may use discretion to establish a time limit on discussion or oral presentation by visitors.

Questions asked by the public, when possible, will be answered immediately by the chairman or referred to staff members for reply. Questions requiring investigation may, at the discretion of the chairman, be referred to the superintendent for response at a later time.

At the discretion of the Board chairman, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda item or other topic, may do so by providing the Board secretary with a completed registration card prior to the Board meeting in order to allow the chairman to provide adequate time for each agenda item.

The Board chairman should be alert to see that all visitors have been acknowledged and thanked for their presence and especially for any contributed comments on agenda issues. Similar courtesy should be extended to members of staff who have been in attendance. Their return for future meetings should be welcomed.

### **Petitions**

Petitions may be accepted at any Board meeting. No action will be taken in response to a petition before the next regular meeting. Petitions will be referred to the superintendent for consideration and recommendation.

### **Criticisms of Staff Members**

While speakers may offer objective criticism of school operations and programs, the Board will not hear personal complaints concerning district personnel nor against any person connected with the school system. To do so could expose the Board to a charge of being party to slander and would prejudice any necessity to act as the final review of administrative recommendations regarding the matter. The Board chairman will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.

### **Public Notification**

These procedures will be published on the back of every Board meeting agenda.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)

[ORS 165.540](#)

[ORS 192.610 - 192.690](#)

[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).